

**Air Quality Board**  
**601 57<sup>th</sup> Street, S.E.**  
**Charleston, West Virginia**  
**(304) 926-0445**  
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**MINUTES**  
**March 18, 2008**

A public meeting of the Air Quality Board was held on Tuesday, March 18, 2008 in Charleston, West Virginia. Members present were Douglas Hudson, Chairperson; Dick Calvert; Randy C. Curtis, Robert L. Foster, R. Thomas Hansen, and J. Michael Koon.

Staff members present were Wendy Radcliff, Esquire, Counsel for the Board; Jackie Shultz, Clerk of the Board; and Kathy Coleman, Administrative Secretary.

It being determined a quorum was present, Mr. Hudson called the meeting to order and the Board proceeded with its agenda.

**Minutes of December 18, 2007 Meeting**

Upon a motion duly made by Mr. Foster and seconded by Mr. Curtis, the Board voted unanimously to approve the December 18, 2007 minutes as presented.

**Budget Update**

Ms. Coleman provided the Board with a financial update for the period of July 1, 2007 - February 29, 2008. The AQB has spent 56% of its budget as of February 29, 2008.

The Legislature passed the state budget bill, Senate Bill 150, which details the fiscal year 2009 budget. Ms. Coleman explained that the AQB was appropriated an increase of funding in the amount of \$1,113 for the purpose of funding the 3% across-the-board salary increase for staff members.

Ms. Coleman reported that House Bill 4076 was signed by the Governor on March 10<sup>th</sup>. The Bill not only increased the salary of the members of the Legislature, but also the expense reimbursement allowance for overnight travel. This increase of the travel allowance applies to the Board members since they are entitled to the same expense reimbursement as the members of the Legislature. The allowance for overnight travel has increased from \$115 to \$131.

**Purchase Card Report**

Ms. Coleman provided the Board with the quarterly Purchase Card Report for the period of October - December 2007. The report details the purchase card transactions for this period and includes the Citigroup monthly statements.

Upon a motion duly made by Mr. Calvert and seconded by Mr. Foster, the Board voted unanimously to approve the Purchase Card Report for October - December 2007.


**Farewell to Robert Foster**

Mr. Hudson presented Mr. Foster with a commemorative plaque and a Certificate of Appreciation from Governor Manchin in honor of his many years of dedicated service to the Air Quality Board.

**Adjournment**

There being no further business to come before the Board, the meeting was adjourned.

I hereby certify that the foregoing is a true and correct record of the proceedings of the Air Quality Board meeting held on March 18, 2008.

  
Jackie D. Shultz, Clerk  
Air Quality Board