

AIR QUALITY BOARD

**Administrative Meeting
September 18, 2017**

Minutes

A public meeting of the Air Quality Board was held on Monday, September 18, 2017, in Charleston West Virginia. Members present were J. Michael Koon, Chairman; Dr. R. Thomas Hansen, Pd.D., Vice-Chairman; Senator Jon Hunter, Grant Bishop and Stanley Mills.

Board members not in attendance were Robert Orndorff, Jr. and Walter M. Ivey.

Staff members present were Jackie D. Shultz, Clerk, and Kathy C. Coleman, Administrative Secretary.

It being determined a quorum was present, Mr. Koon called the meeting to order and the Board proceeded with its agenda.

Election of Chairman and Vice-Chairman

Mr. Hansen nominated Mr. Koon as Chairman. Upon a motion duly made and seconded, the Board voted unanimously to elect Mr. Koon as Chairman of the Air Quality Board.

Mr. Mills nominated Mr. Hansen as Vice-Chairman. Upon a motion duly made and seconded, the Board voted unanimously to elect Mr. Hansen as Vice-Chairman of the Air Quality Board.

Approval of July 7, 2016 Minutes

After review and upon a motion duly made and seconded, the Board voted unanimously to approve the minutes as presented.

Budget and Purchase Card Reports

Ms. Coleman presented the Board with purchase card reports for July 2016 through June 2017. Upon a motion duly made by Dr. Hansen and seconded by Mr. Mills, the Board voted unanimously to approve the purchase card reports.

Ms. Coleman advised the Board that during Fiscal Year 2017, three appeals were filed and two orders were entered. The Board spent 98 percent of its general revenue funds, a total of \$74,761. Total expenditures decreased by \$31,732 from the previous year due to a decrease of legal

counsel fees. Also, the WVDEP transferred \$49,519 to the EQB Special Revenue Operating Fund and the balance of \$67,673 was carried forward to Fiscal Year 2018.

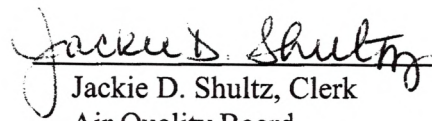
Ms. Coleman advised the Board that the Board's general revenue budget for Fiscal Year 2018 was reduced by \$338.00. The Attorney 2 position remains as a vacant position on the Personal Services Expenditure Schedule. Garrett Reporting Service was awarded the court reporter contract no increase in the fee schedule.

Lastly, Ms. Coleman informed the Board that the state's mileage reimbursement rate remains at 53.5 cents per mile.

There being no further business to come before the Board, the meeting was adjourned.

* * *

I hereby certify that the foregoing is a true and correct record of the proceedings of the Air Quality Board administrative meeting held on September 18, 2017. The Air Quality Board approved these minutes on the 27th day of March, 2018.



Jackie D. Shultz, Clerk
Air Quality Board